



EPISCOPAL
MINISTRIES
OF LONG ISLAND

Resourcing, nurturing, and amplifying ministries bringing Christ's love from the pew to the public square across Brooklyn, Queens, Nassau, and Suffolk.

Agenda

- 6:00pm Dinner
- 6:30pm Welcome (Mary Beth Welsh, Executive Director)
- 6:40pm Attendees Introduction & Ice Breaker (Sandra Senior, Director of Programs)
- 7:00pm Review & Discussion of Grant Application Guidelines
- 7:30pm Questions & Answers



What We Do



Resource

Administer grants to new and existing initiatives that align with our mission and are affiliated with the Episcopal Church in our diocese



Nurture

Conduct workshops, equip volunteers, and train leaders in both group and individual settings to provide the necessary skills and connections to effectively serve our communities



Amplify

Connect initiatives with experienced community organizations, relevant experts, and other similar ministries to facilitate best practice sharing and increase impact

Ministry Focus Areas



Upholding
Human Dignity



Caring for
Creation



Building Beloved
Community



Fostering Solidarity
and Belonging



Discernment

Through prayer and active listening, a parish can form a ministry model that accounts for the gifts, strengths, needs, and desires of the community

Partnership with EMLI

Utilizing the network of Episcopal Ministries supports parish ministries on their path to becoming sustainable and transformative

Ministry Planning / Writing the Grant

Completing EMLI's grant application is an excellent time to discuss the intention and aspirations of your ministry with all relevant stakeholders

Board Review

An EMLI board committee makes the final decision on all grants. They may request supplemental information to help a ministry plan more effectively and further develop their goals.

Ministering to Your Community

It's time to launch or continue your parish ministry! EMLI will walk beside you, helping you evaluate ministry goals and connect you to the expertise and resources you need

Reporting & Re-Application

Each year, ministries report basic estimated metrics to EMLI. After 1 year, your team should determine whether or not you'd like to apply for another year of EMLI funding

Eligibility Requirements

Mission Grants are designed to fund the launch of new ministries and programs, or the expansion of existing ones.

AFFILIATION

The ministry must be affiliated with a Parish, Mission, or Deanery within the Episcopal Diocese of Long Island

SUPPORT

The ministry must have dedicated coordinators and/ or a committee that supports the program through personal involvement.

BUY-IN

The ministry must have the enthusiastic support of clergy and lay leaders within the congregation and financial commitment from the parish.

Restrictions on Funding

EMLI Grants may not be used for the following:

PAYMENTS ON EXISTING DEBT

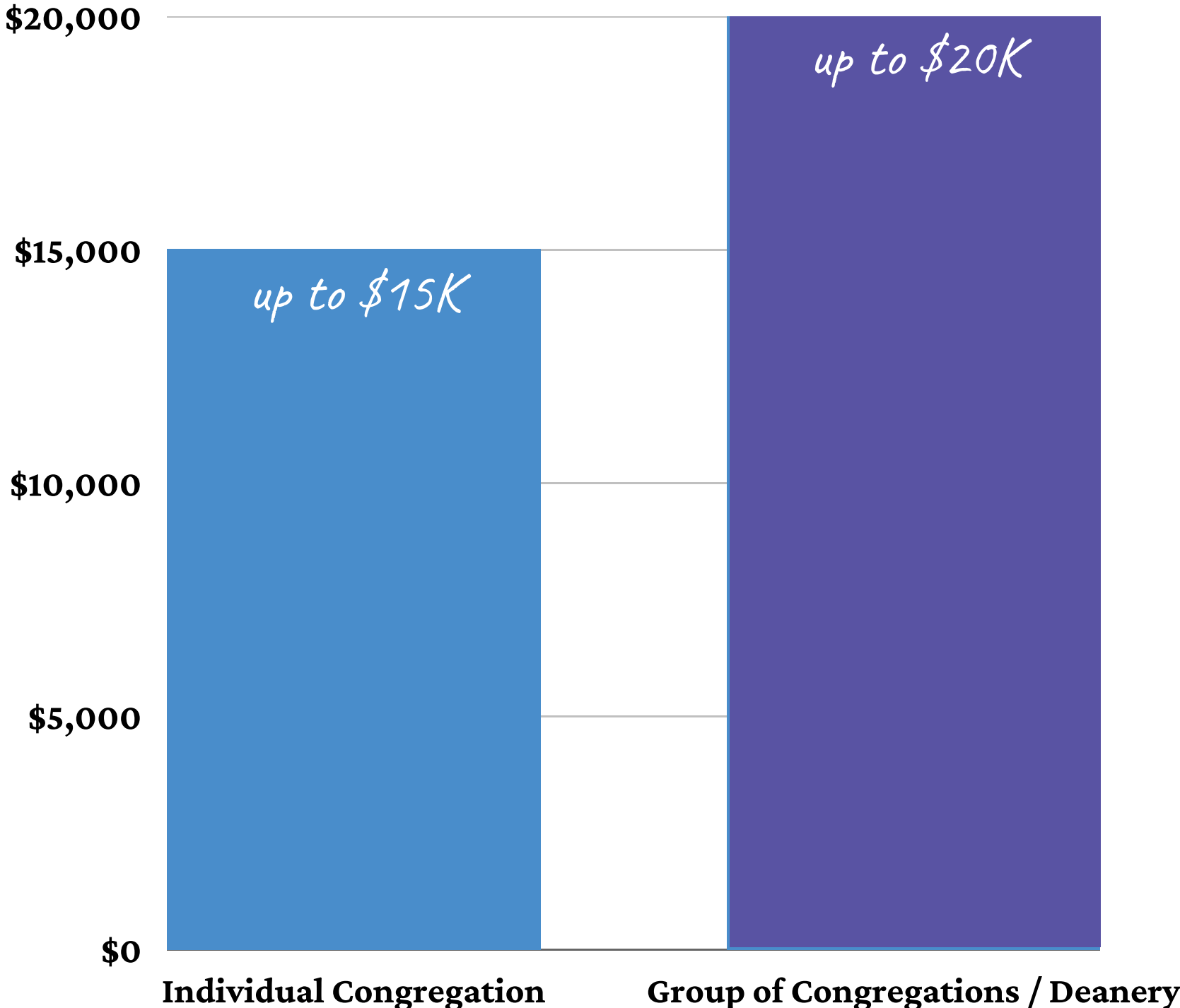
PURCHASE OF REAL ESTATE OR LAND

DEFERRED MAINTENANCE OR CAPITAL EXPENSES*

**Improvements to the facility for specific mission program purposes will be considered*

Funding Amounts

Grant funding is contingent on the scope and needs of each ministry





Grant Application

Program Information

Please provide an overview and describe your ministry:

What community need or congregational aspiration prompted your parish to begin this project or ministry?

What do you intend to accomplish through this project or ministry?

How does this effort change or improve the lives of those being served?



Grant Application (continued)

List a minimum of 2 (two) main goals of your program and the corresponding objective for each goal.

Guidance: A goal is the anticipated outcome you hope to achieve. An objective is the specific action(s) that will help you achieve that goal. Objectives should include measurable actions where relevant. There can be multiple objectives for each goal.

Goal	Objective
Example: Develop a program to feed the homeless within our parish boundaries	Example: Provide 25 meals, twice per week



Grant Application (continued)

Please provide examples of other program activities that support your goals and objectives:

What, if any, barriers do you anticipate with this project or program?

What is your timeline for implementation once funding is received?



Grant Application (continued)

List specific milestones and estimated dates for the year ahead:

Milestones	Approximate Date
Example: Recruit at least 10 regular volunteers	Month/Year



Grant Application (continued)

Will you require paid staff to run this ministry?

1) Full time or Part-time (# of hours per week)?

2) What is the scope of work for staff?

Total # of volunteers that will be needed:

Will you recruit volunteers from the wider community? Yes / No

Please list specific tasks or requirements for volunteers (include skills needed):



Budget Information

Amount being requested:

Total annual budget for this project (ministry):

What monetary support is being provided by the sponsoring congregation? If none, explain why.

What external resources (monetary or otherwise) have been explored with individuals or organizations from outside of the church to help you meet the needs of the program?


Please describe any in-kind gifts (non-monetary) support that you will receive from internal or external sources that have an impact on your budget.



Detailed Budget

Program Income	Income (Projected)
Individual Donations	
Sponsoring Parish	
Tuition/Membership Fees	
Endowment	
Value of In-kind Donations	
EMLI Grant	
Other (Specify):	
Total Income:	

Program Expenses	Expenses (Projected)
Staff Salaries	
Administrative	
Food	
Tuition Assistance/Scholarships	
Transportation	
Supplies & Matierals	
Rent & Utilities	
Insurance	
Marketing & Outreach Materials	
Other (Specify)	
Total Income:	



Requirements of Grant Recipients

✓ Certify that the funds will be used for the intended ministry.

✓ Contact EMLI for approval if unforeseen circumstances require substantial change in the use of the funds.

✓ Return unused grant funds at the end of funding cycle or demonstrate how they will be used to maintain or enhance the ministry effort.

✓ Submit a Progress Report within 12 months from when the grant funds were received.

✓ Include an acknowledgement of funding from Episcopal Ministries of Long Island on any promotional literature pertaining to the ministry.

✓ Provide photos of program activities and testimonials from program participants. This material may be used by EMLI for publicity and donor education.

✓ Help EMLI gather and / or write stories about the ministry for promotional purposes.

Application Submission Process

All application materials must be received by the following deadlines.

SPRING APPLICATIONS: DUE MARCH 15

SUMMER APPLICATIONS: DUE JUNE 15

FALL APPLICATIONS: DUE SEPTEMBER 15

WINTER APPLICATIONS: DUE DECEMBER 15

Email the completed Application to:
EMLI@dioceseli.org.

Include "Grant Application" and the ministry name in the subject line of your email.

If applicable, include bids, estimates or any other supplemental documentation that may further enhance your grant submission.



After Submitting Your Application:

1.

You will receive an email confirming that your grant was received and when you can expect a decision to be made.

2.

Clergy should respond to this email to confirm that the proposed ministry will have the support of parish leadership.

3.

EMLI may request supportive documents, bids and cost estimates for expenses in excess of \$1,000.



Thank you!

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